

# Baitseanape Management Consulting (Pty) Ltd

## POPIA Training modules

IN HOUSE TRAINING OPTIONS (POPIA)			
Training Courses	<b>POPI Implementation</b> (Law and Implementation Part)	<b>POPI 101</b> (The Law part)	<b>POPI Awareness</b>
Training duration	One full day	Half day	1 or 2 Hours
AREAS OF POPIA COVERED			
Part 1 – POPI Act			
History	Covered	Covered	Covered
Definitions and Purpose	Covered	Covered	Limited
Application Provisions (Including Exclusions)	Covered	Covered	Limited
Conditions for Lawful Processing (Part A – General Conditions for processing of Personal Information)	Covered	Covered	Covered
Conditions for Lawful Processing (Part B- Processing of special purpose Information (SPI))	Covered	Covered	Covered
Conditions for Lawful Processing (Part C- Processing of personal information of children)	Covered	Covered	Limited
Exemptions from Conditions for processing of personal Information	Covered	Covered	Limited
Supervision (Information Regulator)	Covered	Covered	Limited
Supervision (Information Officer)	Covered	Covered	Covered
Prior Authorisation	Covered	Covered	Limited
Codes of Conduct	Covered	Covered	Limited
Direct Marketing	Covered	Covered	Limited
Trans-border information flows	Covered	Covered	Limited
Enforcement	Covered	Covered	Limited
Offences, Penalties and Administrative fines	Covered	Covered	Covered
Part 2 – Practical Implementation			
<b>Practical Implementation Approach</b>	Covered This includes checklists and practical examples	Limited	Limited
COST			
Cost Note: The cost also includes the course material.	To be advised	To be advised	To be advised
OTHER INFORMATION			
Maximum Delegates Note: We keep the groups small to get the most benefit and value from the training.	20 delegates	20 delegates	50 delegates
In-House Venue (No additional cost)	In House client venue to be provided		
External Venue (Additional cost)	We have access to training venues in the Midrand and Durban area that range from 10 seaters to 50 seaters. You can enquire about the cost from us if you don't want to use your own venue.		
<b>Notes:</b>			
<ul style="list-style-type: none"> <li>All traveling outside Gauteng will be for the clients cost. This will include car hire and accommodation where applicable.</li> </ul>			